

South Australian Photographic Federation
Judging Guidelines
March 2001

Judges expect that Clubs will:

- Confirm in writing any phone or verbal booking of a judge well in advance of the judging date, and providing contact details for the club as well as details of the venue, time, subject/s, scoring requirements and other relevant details.
- Follow up by phone a few days prior to the judging date.
- Assign a club member to meet the judge on arrival and introduce him/her to the President, Competition Secretary and other club officials as appropriate. If parking spaces at the club premises are limited, reserve one for the judge.
- Prior to the club meeting commencing, inform the judge of the number of sections to be judged and the number of images in each section.
- If more than 5-10 minutes is required to conduct club business prior to judging commencing, allow for this in advising the judge as to the time he/she is required.
- Obtain a few relevant details from the judge prior to him/her being introduced, eg honours, home club (if any), photographic interests etc, if these are not already known.
- After the meeting has concluded, assign a club member to ensure the judge is given a cup of tea or coffee where these are available.
- Where the judge has had to travel more than a few kilometres, provide a small contribution to his/her petrol expenses.

Clubs expect that judges will:

- Be on time.
- Give ample notice to clubs when they find they are unable to meet a judging commitment.
- Speak clearly.
- Ensure that the time available for judging is apportioned between the sections to be judged in accordance with the number of images in each section.
- Be concise and constructive in their comments.
- Avoid comments which are insulting or demeaning to the author of an image being judged.
- Rank images against each other, rather than against an arbitrary standard, such that the best image in the set receives the maximum available points, regardless of how that image might fare in a higher standard of competition. The widest available range of points should be used.